



## PAYROLL SERVICES

Special valid until end of 2026

| SERVICES                                                                         | MONTHLY FEES |
|----------------------------------------------------------------------------------|--------------|
| Per Employee (up to 25 employees) *                                              | R 70.00      |
| Set-up fees per employee on system for 10+ employees (once-off)<br>First 10 free | R 35.00      |
| Submission of monthly EMP201 return via e-filing                                 | R 100.00     |
| Submission of monthly UI-19 returns to UIF                                       | R 0.00       |

**\*Lower cost per monthly paid employee for 25+ (please enquire)**

**Please enquire about fees for weekly/bi-weekly wages**

Included in the fee:

- Processing of salaries, calculating PAYE and UIF contributions for employee and employer
- Provision of payslips (electronically)
- Provision of ACB payment file for processing salary payments via your bank
- Provision of monthly UI-19 returns
- Provision of monthly EMP201 returns
- UIF administration (when new employees are employed or upon resignation)
- Issuing of IRP5/IT3 certificates at year end (electronically)
- Bi-annual PAYE reconciliations

Custom packages can be designed according to your specific needs. Contact us for a consultation.

**For more information:**

**Contact us on [info@projectspace.co.za](mailto:info@projectspace.co.za) or on WhatsApp at 064 938 7184**